

New Adult Enrollment Checklist

1. Please complete the following NSCADM002 form:
 - a. Pages 1 & 2 – Member Information
 - b. Pages 3 – Declarations
 - c. Pages 4 – References
 - i. Please sign the form. ADDITIONALLY: Please provide the name and contact info (can be physical address OR email address) of 3 references. We will then send the form to them for completion.
 - d. Pages 5 & 6 – Report of Medical History
2. Please read and sign the current fee structure for CA-35.
3. Please provide check payable to USNSCC for Enrollment Fee, if applicable.

Once 100% of the above items are received, we will officially enroll you as a Sea Cadet volunteer.

U.S. NAVAL SEA CADET CORPS U.S. NAVY LEAGUE CADET CORPS		VOLUNTEER APPLICATION MEMBER INFORMATION			<i>FOR OFFICIAL USE ONLY</i>
INSTRUCTIONS: PLEASE PRINT OR TYPE ONLY FILL IN ALL BLOCKS THAT APPLY, THOSE THAT DO NOT, ENTER "NOT APPLICABLE" OR N/A					
1. APPLICANT INFORMATION					
1a. Last Name		1b. First Name	1c. Middle Name	1d. Sex <input type="checkbox"/> Male <input type="checkbox"/> Female	1e. Social Security Number
1f. Home Address (your physical address is required for processing)			1g. City	1h. State	1i. Zip Code + 4
1j. Mailing Address (if different than above)			1k. City	1l. State	1m. Zip Code + 4
1n. Primary Phone		1o. Alternate Phone		1p. Date of Birth (DD MMM YY)	1q. State Driver's License Number
1r. Citizenship <input type="checkbox"/> U.S. Citizen <input type="checkbox"/> Legal Resident - Registration Number:			1s. Email Address		
2. EMERGENCY CONTACT INFORMATION (will be listed as next of kin and first contact in case of an emergency)					
2a. Name (Last, First)			2b. Relationship <input type="checkbox"/> Spouse <input type="checkbox"/> Parent <input type="checkbox"/> Friend <input type="checkbox"/> Other:		
2c. Address			2d. City	2e. State	2f. Zip Code + 4
2g. Primary Phone		2h. Alternate Phone		2i. E-Mail Address	
3. PHOTO		4. EDUCATION & EXPERIENCE			
<p style="text-align:center;"><i>Current full length 3/4 side view photo in appropriate attire or uniform.</i></p> <div style="background-color: #e0e0ff; height: 200px; width: 100%;"></div>		4a. Level of Education (Check all that apply) <input type="checkbox"/> GED <input type="checkbox"/> High School Graduate <input type="checkbox"/> Some College, No Yrs: <input type="checkbox"/> College Graduate <input type="checkbox"/> Post-Graduate Degree			
		4b. Please list any degrees, special licenses, current memberships (community, religious, fraternal, professional, etc.):			
		4c. Please list any experience working with youth in other organizations:			
5. EMPLOYMENT INFORMATION (Active duty military may skip this section.)					
5a. Employer Name			5b. Occupation/Job Title		
5c. No. of Yrs. at Current Job		5d. Location of Employment (Address, City, State, Zip)			
6. MILITARY EXPERIENCE					
6a. Branch <input type="checkbox"/> Air Force <input type="checkbox"/> Army <input type="checkbox"/> Marine Corps <input type="checkbox"/> Navy <input type="checkbox"/> Coast Guard <input type="checkbox"/> USPHS <input type="checkbox"/> NOAA				6b. Status <input type="checkbox"/> Active <input type="checkbox"/> Reserve <input type="checkbox"/> Inactive Reserve <input type="checkbox"/> Retired <input type="checkbox"/> Veteran	
6c. Pay Grade	6d. Years of Service	6e. Current Command (active & reserve only)			6f. Date & Type of Discharge (If Applicable)

MEMBER INFORMATION

7. DEMOGRAPHICS

7a. Ethnicity

White (Non-Hispanic) Black (Non-Hispanic) Hispanic Asian Native American/Alaskan Eskimo Pacific Islander Other Decline to State

7b. Community Profile

Inner City Urban Suburban Rural Other Decline to State

8. QUESTIONNAIRE (Use block 8h. if more room is needed for responses.)

8a. Have you lived at your current address for three or more years?

Yes No

If NO, please list your last address:

8b. Have you ever been arrested for or charged with contributing to the delinquency of a minor, child neglect, child endangerment, or spousal/child abuse?

Yes No

If YES, explain:

8c. Are there any other facts or circumstances involving you that might call into question your being entrusted with the supervision, guidance, and care of minors?

Yes No

If YES, explain:

8d. Do you drink alcoholic beverages?

No Socially Moderate Heavy

If HEAVY, explain:

8e. Do you use controlled substances or medicinal marijuana?

Yes No

If YES, explain:

8f. Has your driver's license ever been restricted, suspended or revoked?

Yes No

If YES, explain:

8g. Have you ever been arrested or appeared in court as a defendant in a criminal case? Answer YES even if you were not ultimately convicted of a crime.

Yes No

If YES, explain:

8h. Additional comments (list the paragraph from above for reference)

9. BILLET ASSIGNMENT (To be completed by Commanding Officer)

9a. Recommended Rank (Initial appt. to ENS & above requires waiver)

LCDR LT LTJG ENS WO MIDN INST AUX

9b. Billet Considered For

9c. Body Fat %

%

9d. Unit Strength

LCDR: LT: LTJG: ENS: WO: MIDN: INST: NSCC: NLCC:

9e. Unit Name

9f. Unit Code

9g. Unit Drill Location

9h. Commanding Officer (Name and Rank)

9i. Commanding Officer Signature

9j. Date (DD MMM YY)

U.S. NAVAL SEA CADET CORPS U.S. NAVY LEAGUE CADET CORPS	VOLUNTEER APPLICATION DECLARATIONS	<i>FOR OFFICIAL USE ONLY</i>
10. AGREEMENTS		
<p>In consideration for being granted membership as an adult volunteer of the U.S. Naval Sea Cadet Corps ("USNSCC"), I hereby release from liability for any and all claims, demands, actions or causes of action due to death, injury or illness, whether due to negligence or otherwise, the following: (1) the government of the United States and all its officers, representatives and agents, acting officially or otherwise, (2) the Navy League of the United States ("NLUS"), its national and local councils, (3) other sponsoring organizations; and (4) the USNSCC, its subordinate units, and training contingents. I further release all directors, officers, employees, volunteers, and agents of the aforementioned organizations from liability for any and all claims arising from my membership in the USNSCC.</p> <p>I acknowledge that I have been provided with the USNSCC Volunteer Code of Conduct, which is hereby incorporated by reference into this Declaration, and have fully read and understand its provisions. I agree to follow said Code of Conduct and all USNSCC regulations and policies; to purchase any necessary uniforms; to honor my responsibilities regarding the loan, treatment and return of USNSCC property; and to abide by all lawful orders and instructions from my chain of command. I understand that while participating in USNSCC activities, I will be expected to abide by military customs and traditions.</p> <p>I agree to serve in any capacity directed and to strive to improve my knowledge of naval subjects and procedures. I will conduct myself in a manner as to set an example of honor, integrity, obedience, and loyalty to the United States of America and the USNSCC. Further, I understand that whenever I am acting in an official capacity, engaging in USNSCC activities, or wearing the USNSCC uniform, my conduct and appearance shall be a credit to the U.S. Navy and the USNSCC. I understand that I serve at the pleasure of the USNSCC, and I hereby waive my right to challenge any termination for cause in a court of law. I agree not to challenge any termination for cause except through procedures set forth in USNSCC regulations or policies.</p> <p>I understand that as an adult volunteer I may be entrusted with documents that may contain personal, sensitive and/or proprietary information. I agree to never disclose information from such documents or documents labeled "For Official Use Only" (FOUO) without proper authority. Specifically, I shall never release personal information of a member of the USNSCC without his/her permission, or in the case of Cadets, the permission of his/her parent/guardian.</p> <p>I hereby consent to be videotaped and/or photographed and to permit the reproduction and/or publication of same, or of any other videotapes or photographs by any photographic facility of the Department of Defense/Coast Guard or by the NLUS, its regional organization or local councils, or other sponsoring organization, or by the USNSCC or its divisions, for their use in connection with educational programs or activities of the said organizations. I further assign to the said organizations all right, title, and interest in the above-described video recordings or photographs for any further use.</p> <p>I understand that I am not a member of the USNSCC until officially appointed by USNSCC National Headquarters. I am therefore not authorized to participate in any USNSCC activities or wear the USNSCC uniform, until the unit commanding officer notifies me and until I am in receipt of an NSCC identification card. I understand that I am NOT authorized to enter into any contract for services, facilities or goods for the NSCC unless authorized by NHQ.</p>		
11. CERTIFICATIONS		
<p>I certify that, to the best of my knowledge and belief, I am physically and mentally fit to take part in physical activities and am not suffering from any communicable disease. I further consent to receive treatment from medical facilities of the Department of Defense, Coast Guard, Public Health Service or such civilian physicians/medical facilities as may be required in the event of any illness or accident arising while aboard Department of Defense or Coast Guard facilities or vessels or during authorized USNSCC activities. This consent includes any medical, anesthesia or surgical treatment or hospital services rendered under the general and special instructions of the attending physician or other physicians assigned to my care. This consent does not include major surgery unless, in the opinion of two physicians, it is reasonably necessary that such surgery be performed to remove a threat of life or loss of limb or such other serious bodily injury. In the event that the treating physicians consider that immediate surgery is necessary to save life or where second opinions are similarly impracticable or impossible, the concurring opinions of other physicians may be excused.</p> <p>I certify that I have received and reviewed both the AIG Blanket Special Risk Insurance Binder (Policy SRG 9152960) and the Cincinnati Indemnity Company Liability Policy Certificate (Policy ENP0059849, et. al.) for the U.S. Naval Sea Cadet Corps & affiliated councils within the USA and its territories or possessions.</p> <p>I certify that the information I have provided is true and complete to the best of my knowledge. I give the USNSCC and its authorized agents permission to verify and/or disclose any information given in connection with this application. I acknowledge that any misstatement or omission in my application may be cause for the denial of my application, or termination from the USNSCC. I hereby authorize any and all persons and agencies to furnish the USNSCC or its authorized agents any information, including documents in my personnel file and criminal record that may be necessary to verify this application and any other materials submitted. Further, I waive any rights of privacy to the information or documents that I may have under any federal, state, or local law, ordinance, or rule. I also understand that an incomplete application packet may delay or prevent my becoming a member of the USNSCC. I authorize facsimiles of this authorization to be made and such facsimiles shall be considered as valid as the original signed by me.</p>		
12. AUTHORIZATIONS		
<p>I hereby authorize law enforcement agencies, learning institutions (including public and private schools and universities), information service bureaus, credit bureaus, record/data repositories, courts (federal/state/local), motor vehicle record agencies, my past or present employers, the military, and other individuals or sources to furnish any and all information on me that is requested by the consumer reporting agency. This information is being collected to conduct the background screen on me. It will not be used for any other purpose.</p> <p>I fully understand that I must be free of felony criminal convictions, and failure to disclose any negative criminal history is grounds for rejection of my application and/or my immediate termination from the USNSCC.</p> <p>By my signature (including electronic) below, I certify the information provided on and in connection with this form is true, accurate, and complete. I agree that this form in original, faxed, photocopied or electronic form will be valid for any background reports that may be requested by or on behalf of the USNSCC.</p>		
12a. Member's Full Name	12b. Member's Signature	12c. Date (DD MMM YY)
I certify that the applicant listed in this document acknowledged his/her understanding and agreement with the declarations listed above in my presence.		
12d. Commanding Officer's Full Name and Rank	12e. Commanding Officer's Signature	12f. Date (DD MMM YY)

U.S. NAVAL SEA CADET CORPS U.S. NAVY LEAGUE CADET CORPS	VOLUNTEER APPLICATION REQUEST FOR REFERENCE	FOR OFFICIAL USE ONLY
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COMPLETE THIS FORM IN TRIPLICATE. ADULT VOLUNTEERS MUST PROVIDE THREE (3) REFERENCES AS PART OF THE APPLICATION PROCESS.

1. From <div style="font-size: 1.2em; padding: 10px;">Cruiser Indianapolis (CA-35) Division</div>	2. To (No Relatives)
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3a. Applicant Name (Type or Print)	3b. Applicant's Signature	3c. Date
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The above named applicant has volunteered to become an adult leader in the Naval Sea Cadet Corps (NSCC). The information you provide will be appreciated since it will be used to determine the applicant's suitability to work with youth.

The NSCC is a federally chartered youth program for ages 11-17 that is sponsored by the Navy League of the United States and supported by the Department of the Navy and U.S. Coast Guard. An NSCC adult leader must be of high moral character, intelligent, responsible, and mature.

Your statements may be shared with the applicant after a decision on his/her application has been made. If you desire confidentiality, please indicate as much by writing "CONFIDENTIAL" across the top of this form, and mail it directly to the Commanding Officer at the address printed above. Also, you will not be considered personally or legally responsible should the applicant not be accepted, so please be as frank in your opinions as possible.

Your answering of this request is very important, so please complete and return it as soon as possible. For your convenience a postage paid envelope has been enclosed. Your cooperation is appreciated.

4. QUESTIONNAIRE

4a. How long have you known the applicant?	4b. What is your relationship to the applicant? (No Relatives)
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4c. Do you consider the applicant to be a responsible and reliable person?
 YES NO, if NO please explain:

4d. To the best of your knowledge, has the applicant ever been convicted of a criminal act or had his/her driver's license revoked?
 YES NO, if YES please explain:

4e. Have you ever observed the applicant working with children?
 YES NO, if YES, in what capacity:

4f. Do you recommend the applicant to be entrusted with the supervision, guidance, and care of youth?
 YES NO, if NO please explain:

4g. Do you recommend this applicant to be accepted as an adult leader?
 YES NO

5. ENDORSEMENT
By signing you certify that to the best of your knowledge all of the information provided on this form is truthful and accurate.

5a. Full Name (Print or Type)	5b. Signature	5c. Date
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NOTICE

Upon enrollment, the information requested below is required to provide an accurate history of illnesses and injuries that may affect the applicant's ability to perform the strenuous physical exercise and exposure to living and working environments that are a part of the NSCC/NLCC training program. Also this information will be provided to medical examiners, in case of injury or illness, while participating in NSCC/NLCC activities. **If taking medications at time of enrollment, list in Block 6.**

THE INFORMATION YOU PROVIDE MUST BE ACCURATE AND COMPLETE. You are encouraged to consult your private medical provider regarding past illnesses. Proof of immunization for polio, measles, mumps, rubella hepatitis B, pertussis and tetanus plus diphtheria and Menactra vaccine for Meningitis must be attached.

After enrollment, use this form to screen officers/midshipmen/instructors/auxiliarists for continued medical fitness before sending on escort duty or other training evolutions.

Commanding Officers (CO) and Commanding Officers of Training Contingents (COTC) retain the obligation to deny acceptance for enrollment or training to any adult if, upon review of this form, it is determined that the adult is not physically/medically qualified for participation.

1. PERSONAL INFORMATION

1a. Last Name		1b. First Name		1c. Middle Name		1d. Social Security Number	
1e. Age	1f. Date of Birth (DD MMM YY)	1g. Sex <input type="checkbox"/> Male <input type="checkbox"/> Female		1h. Next of Kin Name and Relationship			

2. MEDICAL PROVIDER/INSURANCE INFORMATION

2a. Medical Insurance Provider Name		2b. Medical Insurance Policy Number	
2c. Medical Insurance Provider Address		2d. Medical Insurance Provider Phone	
2e. Medical Provider Name		2f. Medical Provider Phone Number	

3. MEDICAL HISTORY (Mark each item "YES" or "NO" Every item marked YES must be fully explained in the space provided)

HAVE YOU EVER HAD OR DO YOU NOW HAVE ANY OF THE FOLLOWING CONDITIONS:	YES	NO		YES	NO
3a. Tuberculosis or live with someone with tuberculosis	<input type="checkbox"/>	<input type="checkbox"/>	3n. Head injury or concussion	<input type="checkbox"/>	<input type="checkbox"/>
3b. Chronic or recurrent abdominal or stomach pain	<input type="checkbox"/>	<input type="checkbox"/>	3o. Seizures, convulsions, epilepsy, or fits	<input type="checkbox"/>	<input type="checkbox"/>
3c. Asthma or breathing problems related to exercise, pollen, etc.	<input type="checkbox"/>	<input type="checkbox"/>	3p. Car, train, sea, and/or air sickness	<input type="checkbox"/>	<input type="checkbox"/>
3d. Been prescribed or use an inhaler	<input type="checkbox"/>	<input type="checkbox"/>	3q. A period of unconsciousness	<input type="checkbox"/>	<input type="checkbox"/>
3e. Loss of vision in either eye	<input type="checkbox"/>	<input type="checkbox"/>	3r. Heart trouble or murmur	<input type="checkbox"/>	<input type="checkbox"/>
3f. Loss of hearing or wear a hearing aid	<input type="checkbox"/>	<input type="checkbox"/>	3s. Received counseling for emotional or behavior disorder	<input type="checkbox"/>	<input type="checkbox"/>
3g. Impaired use of arms, legs, hands, feet	<input type="checkbox"/>	<input type="checkbox"/>	3t. Eating disorder (bulimia, anorexia)	<input type="checkbox"/>	<input type="checkbox"/>
3h. Knee problems	<input type="checkbox"/>	<input type="checkbox"/>	3u. Sleepwalking	<input type="checkbox"/>	<input type="checkbox"/>
3i. Broken bones(s) (cracked or fractured)	<input type="checkbox"/>	<input type="checkbox"/>	3v. Bedwetting	<input type="checkbox"/>	<input type="checkbox"/>
3j. Diabetes	<input type="checkbox"/>	<input type="checkbox"/>	3w. Been hospitalized (<i>if yes, why, when, where</i>)	<input type="checkbox"/>	<input type="checkbox"/>
3k. Anemia (including sickle cell)	<input type="checkbox"/>	<input type="checkbox"/>	3x. Any illness or injury not mentioned above (<i>if yes, explain</i>)	<input type="checkbox"/>	<input type="checkbox"/>
3l. Dizziness or fainting spells (including after exercise)	<input type="checkbox"/>	<input type="checkbox"/>	3y. Advised to avoid certain physical activities (<i>if yes, explain</i>)	<input type="checkbox"/>	<input type="checkbox"/>
3m. Frequent or severe headaches	<input type="checkbox"/>	<input type="checkbox"/>	3z. FEMALES ONLY: At what age did you begin menstrual cycle:		

3aa. Describe the condition, time and/or length of occurrence (Include comment if treated, continuing, or life threatening requiring immediate medical attention):

REPORT OF MEDICAL HISTORY

4. IMMUNIZATION RECORDS (attach copy of immunization record to this form)

4a. Date of last tetanus or booster

4b. Date of Menactra Vaccine for Meningitis

4c. Date of negative PPD or Medical Provider Clearance for TB

5. ALLERGIES (Mark each item "YES" or "NO" Every item marked yes must be fully explained in block 5i.)

DO YOU NOW HAVE ANY OF THE FOLLOWING ALLERGIES:	YES	NO		YES	NO
5a. Bee or Wasp Sting	<input type="checkbox"/>	<input type="checkbox"/>	5e. Latex	<input type="checkbox"/>	<input type="checkbox"/>
5b. Hay Fever or seasonal allergies	<input type="checkbox"/>	<input type="checkbox"/>	5f. Any drug, E-mycin antibiotic or sulfa allergies, list in Block 5i	<input type="checkbox"/>	<input type="checkbox"/>
5c. Insect Bites	<input type="checkbox"/>	<input type="checkbox"/>	5g. Other Allergies, list in Block 5i	<input type="checkbox"/>	<input type="checkbox"/>
5d. Iodine/seafood	<input type="checkbox"/>	<input type="checkbox"/>	5h. Food allergies, list in Block 5i	<input type="checkbox"/>	<input type="checkbox"/>

5i. Describe the allergic reaction and what condition occurs: (Include comment if mild or seasonal, or life threatening requiring immediate medical attention)

6. REMARKS (please include any additional comments or any other medical history that you would consider important)

7. AUTHORIZATION AND RELEASE

I certify that, to the best of my knowledge, the information provided is true and accurate and I have disclosed all pertinent medical history. Furthermore, I "Hold Harmless" the Naval Sea Cadet Corps from any and all liability, actions, or causes of action for damages or injury that may arise, directly or indirectly, from my participation in Naval Sea Cadet Corps activities.

7a. Member Name (Type or Print)

7b. Signature

7c. Date (DD MMM YY)

ADULT FEES for CA-35

Effective 2018

ADULT LEADERS INITIAL AND RENEWAL FEES

- **Active Duty Military** **\$waived**
- **Non Active Duty** **\$40.00**

UNIFORM ITEM REPLACEMENT FEES

Replacement Plastic Name Plate	\$ 5.00
Replacement Identification Cards	\$10.00
Replacement NWU or BDU Cover	\$20.00
Replacement Name Tapes (per tape)	\$ 5.00
Replacement Flash (Dress Uniform)	\$ 5.00

Cash or Check (payable to: USNSCC) is required prior to enrollment or renewal

By signing below, you acknowledge receipt of the fees and agree to pay as indicated. Additionally, you agree to return all borrowed gear to the unit upon departure from unit or agree to pay a \$400 fee for replacement of items.

Signature of Adult Applicant Date

Printed Name